

## SZTE Repository of Dissertations – steps to upload

Regulations Governing the Doctoral Training Programmes and the Awarding of the Doctoral Degree

“Immediately following the submission of the bound copies, the doctoral candidate shall ensure that the thesis and the abstracts are uploaded into the University Library’s Repository of Dissertations. The assessment procedure shall begin only after the upload has completed. When the defence of the thesis is announced, the relevant Faculty or Doctoral School uploads the names of the thesis defence board members into the Repository. The names of the thesis defence board members shall be displayed on the invitation for public disputation.”

Act CCIV of 2011 on National Higher Education 53/A. §

(1) The doctoral degree and its abstracts shall be accessible to all. Public disclosure may be deferred up until the date of announcement of the patent or protection application. The higher education institution having awarded the degree shall provide for the full disclosure and record of the doctoral thesis and its abstracts both in printed and electronic format by lodging a printed and an electronic copy of each with the central library of the relevant higher education institution catalogued.

(2) The doctoral thesis and its abstracts shall be made accessible to all in an electronic format in the MTMT database by bearing an identifier (DOI) duly complying with and common to international practice.

(3) The public disclosure of a doctoral thesis involved in a patent or protection application may be deferred upon the request of the doctoral candidate up to the date of registration of such patent or protection the latest, on the grounds of the supportive opinion of the Committee of Assessors and by the approval of the doctoral council. A doctoral thesis and its abstracts containing qualified data pertaining to national security shall be disclosed publicly ensuing the lapse of the period relating to the qualification due to national security.

You will need a user registration in order to access the SZTE Repository of Dissertations website. You can register here: <https://doktori.bibl.u-szeged.hu/cgi/register>. After a successful login, click “New Item” and complete the following pages for a successful upload.

### Candidate data:

Institution: University of Szeged

Division: Doctoral School of Pharmaceutical Sciences

Discipline label: Medicine: Pharmacy

Creators: enter the PhD student’s name and MTMT author ID (the ORCID code is optional only if the student has previously received such a code).

### Publication stage:

Type of work: Dissertation

Full text of the work: Public

Type of dissertation: Doctoral dissertation

The MTMT ID field of the work does not need to be filled in!

### Thesis data:

The title of the dissertation must be entered for the asterisked part and the supervisor(s)

(position, academic degree, institution).

Defence data:

You must enter the PhD Defence Board members' names (2 official reviewers, president, secretary and members of the PhD Committee. The position, academic degree and institution of each member must be indicated) and the date of defence (future date).

Upload:

The uploaded documents must be in PDF format.

Tallózás (Browse) → select dissertation, then click on the plus (+) button to open the detailed data, and then select *disszertáció (dissertation)* as file description.

Tallózás (Browse) → select the thesis book, then click on the plus (+) button to open the detailed data, and then select *thesis* as file description. (The steps are the same in case of the English and the Hungarian thesis book.)

The “Embargo expiry date” field must be left blank.

Subjects:

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Check the data of the previous pages. If all the data are correct, click “Deposit Item Now” and finalise the upload.

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