

# Information on the international legalization of a diploma/degree

## 1. EDUCATION OFFICE (Oktatási Hivatal)

1122 Budapest Maros u. 19-21, phone: (+36-1) 374-2100

### Reception hours:

- Monday through Thursday: 9:00–12:00 and 13:00–16:00
- Friday: 9:00–12:00

Take your ID/passport with you along with your original diploma.

## 2. MINISTRY OF FOREIGN AFFAIRS (Külügyminisztérium, Konzuli Szolgálat, Hitelesítési részleg)

1027 Budapest II. kerület Nagy Imre tér 4. E épület, földszint  
phone: (+36 1) 458-1000  
[konz@mfa.gov.hu](mailto:konz@mfa.gov.hu)

### Reception hours:

- Monday-Thursday: 9:00–12:00
- Friday 11:00–12:00 (collection of stamped documents only)

**The 'Apostille' and diplomatic legalization of your documents at the Ministry of Foreign Affairs is carried out within 15 days.**

Fee payable: 5500 HUF/document

Detailed information:

<http://konzuliszolgalat.kormany.hu/tajekoztato-a-kulfoldi-felhasznalasra-szant-okiratok-felulhitelesitesenek-rendjrol>

## 3. YOUR EMBASSY (if it is required by your country)

## FAQ on legalization of a diploma/degree

### Why do I need to get my diploma/degree legalized?

If you have a diploma issued by a Hungarian institute of higher education which you would like to use in a country other than Hungary, you need to get it legalized.

Legalization proves the authenticity of the document to a foreign authority.

### Why is it very important to specify the country where the diploma/degree will be used?

There are two kinds of legalization: Apostille legalization and diplomatic legalization.

You need an Apostille certificate for your diploma if the country where you are going to use it is a participant of the Hague Convention (Convention Abolishing the Requirement of Legalisation for Foreign Public Documents, *Concluded 5 October 1961*).

Diplomatic legalization is needed if the target country is not a participant of the above mentioned convention. In this case, after your diploma/degree is legalized, you need to go to the Embassy of the target country accredited to Hungary to conclude the process.

Please note that one document can only bear one kind of legalization.

### How do I find out whether the target country is a participant of the Convention or not?

You can check it on the website of the Hague Convention: [www.hcch.net](http://www.hcch.net) (convention No: 12/status table). The website is available both in English and French.

**IT IS HIGHLY RECOMMENDED, HOWEVER, THAT YOU CHECK WITH THE MINISTRY OF EDUCATION IN YOUR COUNTRY TO FIND OUT WHAT THE NECESSARY STEPS ARE TO GET YOUR DIPLOMA LEGALIZED THERE.**